

Down To Earth (Victoria) Co-operative Society Limited

Board of Directors

Meeting Minutes

Date: 5th July, 2018
Scheduled Start: 7:30pm
Venue: N/A
Recordings: <https://dte.coop/to/crbf9>
Online: <https://dte.coop/to/zoom>
Mobile: +61280152088,,2362803611#
Manual dial: Within Australia: (02) 8015-2088 Meeting ID: 236 280 3611
Status: DRAFT

#	Item	Raised by:																																																																																																													
1	<u>Welcome to country</u>																																																																																																														
	We acknowledge the traditional custodians of the land on which we sit here today and pay our respects to the Wurundjeri people of the Kulin nations, in grateful thanks for their care of country since time immemorial. We value the ongoing contribution to the cultural heritage of this land, and the wisdom of Elders past, present and future.																																																																																																														
2	<u>Meeting Started</u>	<i>Procedural</i>																																																																																																													
	7:46pm																																																																																																														
3	<u>Meeting Officials</u>	<i>Procedural</i>																																																																																																													
	Meeting Chairperson: Mark Rasmussen Meeting Scribe: Troy Reid																																																																																																														
4	<u>Attendance</u>	<i>Procedural</i>																																																																																																													
	<table border="1"> <thead> <tr> <th colspan="2"></th> <th colspan="7">DIRECTORS</th> </tr> <tr> <th colspan="2">LASTNAME</th> <th>Cruise</th> <th>Larke</th> <th>Rasmussen</th> <th>Reid</th> <th>Royal</th> <th>Schwarz</th> <th>Shapiro</th> </tr> <tr> <th colspan="2">FIRSTNAME</th> <th>David</th> <th>Coral</th> <th>Mark</th> <th>Troy</th> <th>Donald</th> <th>Martin</th> <th>Kate</th> </tr> </thead> <tbody> <tr> <td colspan="2">INACTIVITY POINTS</td> <td>4</td> <td>0</td> <td>4</td> <td>0</td> <td>4</td> <td>16</td> <td>0</td> </tr> <tr> <td rowspan="8">BOARD MEETINGS</td> <td>Thu 05 Jul 2018</td> <td>O</td> <td>O</td> <td>O</td> <td>O</td> <td>O</td> <td>O</td> <td>O</td> </tr> <tr> <td>Thu 28 Jun 2018</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td>O</td> <td>Y</td> </tr> <tr> <td>Thu 03 May 2018</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td>O</td> <td>Y</td> </tr> <tr> <td>Thu 08 Mar 2018</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td>O</td> <td>Y</td> </tr> <tr> <td>Thu 22 Feb 2018</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td>O</td> <td>Y</td> </tr> <tr> <td>Thu 04 Jan 2018</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td></td> <td>Y</td> </tr> <tr> <td>Sun 24 Dec 2017</td> <td></td> <td>O</td> <td>O</td> <td>O</td> <td></td> <td></td> <td>O</td> </tr> <tr> <td>Thu 21 Dec 2017</td> <td>Y</td> <td>Y</td> <td></td> <td>Y</td> <td>O</td> <td></td> <td>Y</td> </tr> <tr> <td>Thu 07 Dec 2017</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>O</td> <td></td> <td>Y</td> </tr> </tbody> </table>			DIRECTORS							LASTNAME		Cruise	Larke	Rasmussen	Reid	Royal	Schwarz	Shapiro	FIRSTNAME		David	Coral	Mark	Troy	Donald	Martin	Kate	INACTIVITY POINTS		4	0	4	0	4	16	0	BOARD MEETINGS	Thu 05 Jul 2018	O	O	O	O	O	O	O	Thu 28 Jun 2018	Y	Y	Y	Y	O	O	Y	Thu 03 May 2018	Y	Y	Y	Y	O	O	Y	Thu 08 Mar 2018	Y	Y	Y	Y	O	O	Y	Thu 22 Feb 2018	Y	Y	Y	Y	O	O	Y	Thu 04 Jan 2018	Y	Y	Y	Y	O		Y	Sun 24 Dec 2017		O	O	O			O	Thu 21 Dec 2017	Y	Y		Y	O		Y	Thu 07 Dec 2017	Y	Y	Y	Y	O		Y	
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5	<u>Minutes of previous meetings</u>	<i>Procedural</i>
	<p>Motion: that the minutes for Board of Directors meeting held 22-Feb-2018 be accepted Moved: Troy Reid Seconded: Coral Larke Result: PBC</p> <p>Motion: that the minutes for Board of Directors meeting held 8-Mar-2018 be accepted Moved: Kate Shapiro Seconded: Coral Larke Result: PBC</p> <p>Motion: that the minutes for Board of Directors meeting held 3-May-2018 be accepted Moved: Kate Shapiro Seconded: Coral Larke Result: PBC</p>	
6	<u>Correspondence / Payments</u>	<i>Procedural</i>
	<p><u>Confirm bills tabled 28th June, 2018</u></p> <ol style="list-style-type: none"> 1. Tax Invoice INV-10999 Invoice date 1 June, 2018 Country Waste Systems \$205.00 30 July 2018 2. Coop Secretary received an email from Local Land Services re sheep from Bylands, the sheep are on a neighbour's property and on the road. Should I tell the officer to impound them. 3. Neighbour has spoken to council to have fences replaced at Bylands. I told officer to give the neighbour the secretary's contact details. 4. Woorooma and Bylands annual return of land and stock. See attachment 	
7	<u>Matters Arising</u>	
	No matters arising from previous meeting minutes tabled	
8	<u>Ordinary Business</u>	
	<p><u>8.1 Response to Wellness Report</u> Kate to review Wellness Report sent to Directors and will propose redacted draft for publication. Kate to draft response on behalf of Board,</p>	<i>TR</i>
	<p><u>8.2 Conditions for 2018 Spring ConFest</u> Document tabled for discussion https://dte.coop/to/qth6v and referral to ConFest Committee for comment.</p>	<i>TR</i>
	<p><u>8.3 Director debit cards advancement</u> Motion to replenish director advances for the quarter up to \$2,000 each. PBC</p>	<i>TR</i>
9	<u>Next Meeting Date & Time Confirmation</u>	
	10pm Thursday 12 July 2018	
10	<u>Meeting Ended</u>	
	10:53pm	